

SIGNAL MOUNTAIN HIGH SCHOOL BAND HANDBOOK



2019-2020

BAND STAFF

DIRECTOR OF BANDS.....DREW BUCKNER

ASSOCIATE DIRECTOR OF BANDS.....SHELBY WALKER

PERCUSSION DIRECTOR.....MATT BROOM

COLOR GUARD DIRECTOR.....SARAH CONNALLY

FRONT ENSEMBLE INSTRUCTOR.....IAN MCNEESE

BATTERY INSTRUCTOR.....MATT GRIMES

VISUAL COORDINATOR/LOW BRASS.....KYLE LUDWIG

DESIGN CONSULTANT.....TYLER EDRINGTON

FLUTE INSTRUCTOR.....SAM SENCEBAUGH

CLARINET INSTRUCTOR.....GORDON INMAN

SAXOPHONE/DRUM MAJORS.....JONATHAN CATHELL

TRUMPET INSTRUCTOR.....CURT ELVERD AND TOMMY BULMAN

FRENCH HORN INSTRUCTOR.....DAVID DEMARCHE

MUSIC BOOSTERS

PRESIDENT.....ANGELA KODSI

VICE PRESIDENT, HIGH SCHOOL.....KAREN BROWN

VICE PRESIDENT, MIDDLE SCHOOL.....MIMI BULYALERT

VICE PRESIDENT, STRINGS.....ANGELA APABLAZA

TREASURER, HS.....LAURA ASHLINE

TREASURER, MS.....ALLISON SEPULVEDA

SECRETARY.....MELISSA BARRETT

FUNDRAISING.....ANGIE BANDY

COLOR GUARD.....ANN PARRY AND CAROL SCHMIED

PUBLICITY.....MINDY KOLIN

SPORTSWEAR.....REBECCA WERT, SARAH PARKER, HARRY BANDY

PTA REPRESENTATIVE.....KELLI BRADLEY-SHOUP

VOLUNTEERS.....KATRINA KEENE

SPONSORSHIPS.....LISA CROWDER

STUDENT CAPTAINS

BAND CAPTAIN.....	DEVIN KODSI
WOODWIND CAPTAIN.....	HANNAH MASSEY
BRASS CAPTAIN.....	GEORGE COPPEL
PERCUSSION CAPTAIN.....	GRACIE BRADFORD
COLOR GUARD CAPTAINS.....	CAMILLE SCHMIED AND STELLA SHERRILL
HEAD DRUM MAJOR.....	SIENA RODRIGUES
LOGISTICS COORDINATOR.....	RUSTON SHOME

STUDENT SECTION LEADERS

DRUM MAJORS.....	EMMA WU AND CLAIRE BIDDLE
FLUTE.....	TEHREEM HUSSAIN AND EMILEE SWAFFORD
CLARINET.....	MATTHEW ASHLINE AND JULIA STONG
BASS CLARINET.....	ALEX HEADRICK
ALTO SAX.....	SARAH VERNETTI
TENOR SAX.....	BRAYDEN SMITH
TRUMPET.....	BLAKE MCGHIE AND JENSEN THOMPSON
FRENCH HORN.....	OLIVER BRADLEY-SHOUP
TROMBONE/BARITONE.....	WILL MARSDEN
EUPHONIUM.....	GEORGE COPPEL
TUBA.....	AUSTIN HENSLEY
PIT.....	JOHN WALLACE AND KENNEDY WEBSTER
BATTERY.....	LUKE ANDERSON

COMMUNICATION

Students

(Charms is our main source for knowing about events, and afterwards, students can communicate with each other and directors through our communication app, "Slack")

Unless there's an emergency, who do students need to ask for anything?

Charms > Section Leader > Captain > Directors

Parents

(Charms is our main source of communication, along with weekly email reminders/updates from Mr. Buckner)

Who do parents need to ask?

After having your child go through the right channels and then checking the Charms calendar/documents:

Charms questions- Sue Menke, jsrmenke@epbfi.com

Finance questions- Laura Ashline and Sue Menke, smhstband@gmail.com and jsrmenke@epbfi.com

Absenses- Drew Buckner, buckner_j@hcde.org

Concerns about your child- Mr. Buckner or Walker, buckner_j@hcde.org and walker_shelby@hcde.org

Instruments/Equipment- Shelby Walker, walker_shelby@hcde.org

Grades- Shelby Walker, walker_shelby@hcde.org

HS Performances/Events- Karen Brown, karenchattin@yahoo.com

Volunteering/Chaperoning/Background Checks- Katrina Keene, katrina@drkatrinakeene.com

Fundraising- Angie Bandy, habandy@comcast.net

Sponsorships- Lisa Crowder, crow1033@gmail.com

Sportswear- Rebecca Wert, reb3307@epbfi.com

Needing uniform items- Karen Brown, karenchattin@yahoo.com

Jazz Band- Shelby Walker, walker_shelby@hcde.org

Music Boosters- Angela Kodsi, kodsिमomband@gmail.com

GLOSSARY

Music Booster Board - This group is comprised of band parents. They do the behind the scenes work to make sure our students have everything they need to have amazing experiences. This includes raising money, organizing events, and doing the work necessary to keep our program running strongly. Any parent may join the booster board in the Spring by contacting the President and expressing their interest.

Concert Band - This includes all musicians in the band program and is the "class" during the school day. Like middle school, this group is the core of what we do as a band program, and is where the students learn and experience the majority of their musicianship. Like middle school, there will be limited after-school commitments during the year. This group will also perform for various events during the year.

Marching Band - This is an extracurricular portion of the band program offered to 9th-12th grade students at SMMHS, with the occasional offering to a particular middle school student. This includes the Colorguard, which is open to students not in the normal band class, such as students involved in choir, theatre, or visual art. Students are required to attend Rookie Camp in May, Band Camp in July, after-school rehearsals on Monday/Tuesday/Thursday during the Fall, and get to perform for amazing events throughout the season. Students who are in the high school band program at SMMHS are required to participate in marching band, unless they are a member of an SMMHS Fall Sport.

Jazz Band - This group begins after Marching Band ends and requires 2 rehearsals a week after school. It includes the traditional jazz band instrumentation of: Alto Sax, Tenor Sax, Bari Sax, Trombone, Trumpet, Piano, Bass Guitar, Electric Guitar, Drum Set, and Auxiliary Percussion. They have the opportunity to perform at various events for the community during the school year.

Percussion Ensemble - Even though our percussion students are in the concert band and marching band, they are in a separate class during the school day. During this time, they have the opportunity to work and learn the band music, as well as additional music to highlight their talents.

DP Music Program- This is an additional class during the school day for those 11th and 12th grade students who continue on as part of the IB program at SMMHS. These students are exposed to advanced music skills, knowledge, and history.

CODE OF CONDUCT

Preparedness: Students are expected to come prepared to rehearsal, with all materials necessary and music learned. This includes bringing their water (appropriate size)(Marching Band), tennis shoes (Marching Band), dot book (marching band), instrument/equipment (Concert/Marching Band), pencil (Concert/Marching Band), having learned the appropriate portion of the music to be rehearsed (at times demonstrated by "passoffs")(Concert/Marching Band), uniform items for a performance (Concert/Marching Band), and any other item communicated by the directors.

Due to safety, excellence, and allowing students to experience music at a high level, students who do not meet this standard will not participate in rehearsal (or performance) until it is met.

Behavior: Students are expected to abide by the highest possible values. They are expected to act in a way that represents themselves, the band program, and our school at the highest level, and respect all they come in contact with. Any disrespect to fellow students, student leaders, instructors, parents/chaperones and the band program will not be tolerated. In addition, any student that engages in behavior inside and outside of band that is deemed unsatisfactory, such as participation in drugs, alcohol, tobacco, vaping, weapons, sexual harassment, sexual assault, bullying, questionable activity on social media, inappropriate communication on device, or any other behavior deemed unsatisfactory by the directors, SMMHS administration, or SMMHS policies, will be dealt with harshly.

Students who do not meet these standards will receive a consequence based on their specific infraction to include, but not limited to: band room detention, loss of performing privileges, loss of leadership position, loss of traveling, or loss of participation in the band program.

Marching Band Attendance: Students are expected to be at each rehearsal and performance. Attendance is mandatory, except in rare circumstances. It is a privilege to be a part of this extracurricular activity, as well as a sacrifice. Due to the unique nature of marching band, students cannot make up missed rehearsal time. Their absence directly affects those around them in a variety of ways and getting "caught up" often takes many rehearsals. Due to this, only certain absences will be excused. These include, but are not limited to family funeral, serious medical concern, serious medical concern for family member, or any other conflict deemed appropriate by the directors. Conflicts such as family vacation, other rehearsals, homework, tutoring, transportation problems, private lessons and others all have their place, but are not excused because of the importance of our students' commitment to one another and the team. All conflicts that are not spontaneous are required to be submitted to Mr. Buckner by email, 2 weeks before the date.

Students who do not meet this standard of an excused absence for rehearsals will sit out of that week's performance, as deemed necessary by the directors. Students who do not meet this standard for performances will suffer loss of grade and possible loss of participation in the band program.

GRADING POLICY

A = 93 – 100 B = 85 – 92
C = 75 – 84 D = 70 – 74
Including and Below 69 = Failing

Rehearsal Grades – Earned by attendance of rehearsals during and after school, while having all materials, and other items of preparation.

Homework Grades – Earned by completing the assignment sent forth by the directors, either in person, on Charms, other electronic forms, or for student leaders (for completion).

Performance Grades – Earned by attendance of performance during or after school, while having all materials needed.

Exam Grade- This grade will be earned by attendance of end of semester concert in December and April/May.

PAYMENT OF FEES

Because of a new HCDE policy requiring certain student payments to be paid to the school, this year will result in some of your band payments going to the school and some continuing to go to the Music Boosters.

Payments to the School- This will include the items on the top half of the RSF form: your band fee and instrument rental fee. These can be paid online at the link provided: <https://osp.osmsinc.com/HamiltonTN/BVModules/CategoryTemplates/Detailed%20List%20with%20Properties/Category.aspx?categoryid=DL518>, by credit/debit card swipe on site, or by check written out to "SMMHS". Please no cash.

Payments to the Music Boosters- This will include the items on the bottom half of the RSF form: Uniform items and away game meals. These can be paid on your students' Charms account by Paypal or by check written out to "SMMHS Music Boosters". Please no cash.

This year, everyone will be directed to Charms for EVERYTHING. Calendar, forms, payments, volunteer opportunities, recording assignments, and communication. Please familiarize yourself with accessing it, downloading the app and following the instructions to sync the calendar to your phone.

How to access parent/student information in Charms

- Log on to www.charmsoffice.com, and click “ENTER/LOG IN” in the upper right corner.
- Locate the “PARENTS/STUDENT/MEMBER LOGIN” section of the web page.
- Login to your student’s program account using the following School Code: **8860880**
- This will bring up the main “Public” page. This will allow you to look at the “public” calendar for your organization, event list, and handouts and other “publicly shared” files, as well as a few other options.
- The first time you go here, enter your child’s ID NUMBER (provided by your Director) into the **Student Area Password** field. You will be directed to the Change Password screen, to set a personal password different from the ID, for future use. You may be directed to create both a unique Username and Password for the student. There are also mechanisms to recover/reset a lost Username/Password – when you create your new password, create a “hint” as well.
- Whenever you enter using this Username/password, another more detailed screen appears, with various button options for you to access areas in Charms account. What appears here is partially up to the Account Administrator or Head Director.
- Two areas in which you can help the director/administrator maintain his/her records:
 - **Update Personal Information** – if your director has allowed it, you may help make changes to your child’s student information page (such as updating phone numbers/cell carriers and email addresses if they change) to help them communicate with you more effectively. You may also be able to indicate which parent volunteer/resource groups you would like to participate, if this feature is activated. Click **Update Info** to save changes.
 - **If your program has set up online credit card payments, you can make credit card payments for fees, trips and deposits to your students’s account.** Click **Finances** – if credit card payment is activated, you will see blue buttons in the four main areas of the financial statement indicating your ability to make online payment.
- You may also see links to enter **Practice Logs, view Grades and use the Recording Studio** if the teacher has enabled these options.
- The **Calendar** may list events, rehearsals, and volunteer/RSVP opportunities.
- Most importantly, the parent page assists both you and the teacher to communicate with each other. Stay up to date on the goings on of your student.
- You may also download the Charms App to your smartphone – search the APP store for “Charms Parent/Student Portal” (or “Charms Blue”). It’s the way to stay in touch on the go!

PLEASE SYNC YOUR PHONE WITH OUR CHARMS CALENDAR

For iPhones:

1. Go into the Settings app
2. Touch "Accounts & Passwords"
3. On the Accounts & Passwords screen, touch "Add Account"
4. On the Add Account screen, touch "Other"
5. Under Calendars, touch "Add Subscribed Calendar"
6. For the Server value, enter the URL for the teacher calendar:
<https://www.charmsoffice.com/charms/calsynct.asp?s=8860880>
7. Touch "Next" in the upper right corner.
8. It will verify the server then show a subscription page. Change the description if you like.
9. Touch "Save" to save the subscription.

For Andriod Phones:

To sync with Android devices, you will need to use your Google account and have a Google calendar created.

In your Google calendar on a real computer:

1. Under "Other Calendars" click the Add link.
2. Select "Add by URL"
3. Enter the following URL:
<https://www.charmsoffice.com/charms/calsynct.asp?s=8860880>
4. Click "Add Calendar"
5. Google will begin to sync your calendar, and it will appear on the screen.
6. Click "Settings"
7. Change the long name of the new calendar to something you will remember such as "Charms Calendar"
8. Your phone should automatically be set to sync with your Google calendar.
9. On your phone: Click on "Calendar", then bring up the settings for the calendar. Click on Calendar Sync. You should see your google account listed already. Make sure Auto-Sync is checked.